Before and After school Pricing August 2022-May 2023



Childs		
Childs Name_		
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I			
I			
I			

Do you qualify for JFS?_

Location: Wooster YMCA Child's School (Circle one) Edgewood Cornerstone Melrose Kean Parkview

This location offers Schools Out days for snow days and other days school is closed. AM or PM (CIRCLE ONE) AM & PM Member \$55 weekly Member \$35 weekly Members \$30 daily Non-Member \$65 weekly Non-Member \$40 weekly Non-Members \$40 daily

Location: Shreve Elementary

Non-Member \$40 weekly	Member \$35 weekly	AM or PM (CIRCLE ONE)
Non-Member \$65 weekly	Member \$55 weekly	AM & PM

Location: Orrville YMCA

AM & PM	Member \$55 weekly	Non-Member \$65 weekl	5 weekly
AM or PM (CIRCLE ONE)	Member \$35 weekly	Non-Member \$40 week!	10 weekly
This location offers Schools Out days for snow days and other days school is closed.	days and other days school is closed.	Members \$30 daily	Non-Members \$40 daily

Location: Smithville Elementary

AM & PM	Member \$55 weekly	Non-Member \$65 weekly
AM or PM (CIRCLE ONE)	Member \$35 weekly	Non-Member \$40 weekly



Enrollment Packet Requirements

- Payment Policy and Terms of Enrollment
- Communicable Disease Policy
- Discipline Policy
- File Card
- EZ Pay Authorization Agreement
- Child Enrollment & Health Information



All enrollment paperwork must be turned in a week in advance before your child's start date. If your paperwork is not turned in one week in advance, then you will not be able to start on your start date.

Start Date	Paperwork Due By
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Payment Policy and Terms of Enrollment

I/We understand that childcare tuition is payable weekly and may pay by automated check or credit card. Returned checks, CC, or EFT will have a \$30 NSF fee set by the YMCA.

I/We understand that weekly tuition will be pulled every Friday from our automated system through the YMCA.

I/We understand that a late pick-up fee of \$10 for EACH child will be charged for the first fifteen minutes after 6:00 p.m. and after 6:15pm a fee of \$1.00 per minute will be charged. The fee will then be added to the next tuition payment.

I/We agree that a two week written notice must be given prior to your child's withdrawal from the center. Otherwise I am/we are liable for those two weeks of tuition fees.

I/ We understand that the registration fee is non-refundable.

Tuition is charged as a weekly rate. Tuition may change if number of days increases or decreases. Tuition may also change if rates increase. Rates are evaluated yearly.

There are no sick days offered at The YMCA of Wayne County Before and After School Programs (BASP). If your child goes home sick and cannot return for 24 hours after sickness, the charge is still applied.

The YMCA may have times that they are shut down for holidays. No payment is due for those days. If the center shuts down due to weather or other unforeseen reasons- no payment is due for these days.

The YMCA of Wayne County BASP are open from 6:30 A.M. to 9:00 A.M. and 3:00 P.M. to 6:00 P.M.Monday through Friday from August - May. Summer Camp is offered at our Orrville, Wooster, and Shreve location from June-August.

YMCA of Wayne County // Wooster 330.264.3131 Orrville 330.683.2153

The programs are closed for the following holidays: New Year's Eve, New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and the day after Thanksgiving, Christmas Eve, and Christmas. The programs may be closed additional days due to shut down, emergency staffing and emergency weather situations. You will be notified in advance of these days.

The center will also be closed for teacher in-service. Each year the center will close 1-2 days for in-service hours which are required by state laws.

Days of Enrollment:

Upon registration, parents must specify days of care if attending on a part-time basis. Once these days of care are specified, please follow them closely and check with your child's teacher if you need to change the day of care on any given week. If you need to add an additional day, please check with your child's teacher.

Child's Name:		
Date of Enrollment:		
Days of Care: Monday (Please circle days of care)	Wednesday Thursday	Friday ALL
Before AND AFTER SCHOOL	Before School ONLY	After School ONLY
I/ We have read, understand and agree to the	ne above information.	
Parents/ Guardian Signature	Date	
Parents/ Guardian Signature	Date ¹	
PHOTO RELEASE		
I give permission for my child's photograph to pictures taken may be used for the purposes advertisement, program brochures, media pacademy, YMCA of Wooster or Schaeffler.	s of publicity; on The Learning Acade	emy's private Facebook page, in
Parents/ Guardian Signature		Date

Communicable Disease & Return to School Policy for The YMCA of Wayne County Child Care Programs

No signs of illness for 24 hourslf a child is sent home from school with an illness or fever, they cannot return until 24 hour period has passed.

Chickenpox - dry scabs
Lice/nit - free
Conjunctivitis (pink eye) - on medication 24 hours
No regular diarrhea or vomiting

I (We) have read and understand The YMCA of Wayne County's Before and After School Program's policy on communicable diseases and agree to its policies.

Child's Name	
Parents/Guardians Signature	
Date	

PLEASE SIGN AND RETURN TO THE OFFICE PRIOR TO ENROLLMENT

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Conscious Discipline Classroom Behavior Policy

Our classroom discipline policy stems from the principles of the <u>Conscious Discipline</u> program by <u>Dr. Becky Bailey</u>. You are more than welcome to research her principles as we find them very successful both in and outside of the classroom not only for our students but ourselves, as well. Her principles focus on life values and change from the inside out and focus on seven basic social skills, which directly relate to seven life values, for operating and managing a "Brain Smart" classroom.

Seven Basic Social Skills

- 1. Anger Management
- 2. Helpfulness (kindness, sharing)
- 3. Assertiveness
- 4. Impulse Control
- 5. Cooperation
- 6. Empathy
- 7. Problem Solving

Seven essential life values

- 1. Integrity
- 2. Interdependence
- 3. Respect
- 4. Empowerment
- 5. Diversity
- 6. Compassion
 - 7. Responsibility

What these principles look like in our classroom:

A sense of classroom family/community is essential to provide a place where each child feels safe and welcome. We work with children on building one another up, communicating effetively during conflict, and taking responsibility for their actions. The time it takes to establish a positive classroom community depends on the personalities and social makeup of the class each year. It is important that as parents and teachers we work together with our children to be sure they feel comfortable communicating their concerns and conflicts. While I am aware or become made aware of many conflicts and concerns by observation and communication with my students, there are always situations where a parent needs to reach out to me so that I can be made aware of important situations. If your child feels a need to communicate something with you, it is important enough that it be addressed appropriately with me and we can decide a good way to help the situation together.

We will hold regular class meetings, develop rules, establish jobs, understand choices, learn to use I-messages and build communication skills. These are just a few examples of structures within our classrooms that are used to fulfill and uphold my behavior and discipline plan policy.

Rather than a system that focuses on negative behavior by providing only punishments or negative meaningless color coordinated levels of good and bad, situations in our classrooms involving discipline are used as teachable moments. That is not to say that there will not be consequences for poor choices or behaviors, but that is to say that each child has different social and behavioral needs and each of these needs will be met on a more individual basis.

No child is subjected to corporal punishment or physical discipline at any time. Discipline will never be related to food, rest, or toileting.

We will make every effort to work with parents of children having difficulties in our care. The teacher and/or director with plenty of observations and information may offer referrals for children. If there is any reasoning for a referral to be made the following steps may occur:

- Parents/guardians of child will be called in for a conference. We will discuss the issues and identify some possible solutions. A plan of action will be developed and agreed upon by parents, staff and health/behavioral specialist.
- 2. If the plan of action is not working, the parents will be called in for another meeting. We will discuss what is not working and develop another action plan.
- If no progress is being made we will have another conference with the parents to discuss what the best option for the child may be.

Child's/Children's Name/Names:		1,44.0	1000
Parent/Guardian Signature:			
Date:			

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EZ Pay Authorization Agreement for Direct Payments (ACH Debits)

I (we) hereby authorize the YMCA of Wayne County, hereinafter called Young Men's Christian Association, Inc., to initiate debit entries to my (our) account indicated below at the depository financial institution named below and to debit the same to such account. I (we) acknowledge that the organization of ACH transactions to my (our) account must comply with the provisions of U.S. Law.

Depository Financial Institution Name (Bank Nam	ne):
Checking or Savings Account 9 Digit Bank Routing Number:	
Checking account Number:	
Or Credit/Debit Card	
Expiration date:/	
Type of Card: MasterCard Visa Discover	American Express
This authorization is to remain in full force and effect u of its termination. I must give the YMCA two weeks' no	intil YMCA has received written notification from me (or either of us otice for withdrawal.
Name(s) on the account:	Date:
Signature:	
I understand my draft will be taken on Friday of e	very week before the week of care.

Note: Debit Authorizations must provide that the received may revoke the authorization only by notifying the

originator in the manner specified in the authorization.

YMCA of Wayne County - BASP AGREEMENT

- I understand that the EZ Pay is a continuous payment for care plan. I understand that my payment will automatically be taken out weekly.
- 2. Draft will occur every the Friday previous to the week of attendance.
- 3. If I wish to terminate my EZ Pay payment, I must give the YMCA 2 week's written notice.
- 4. The YMCA Board of Directors may, at their discretion adjust the weekly rate applicable to my childcare category. I understand that I will receive at least 4 weeks' notice prior to such change.
- 5. Should my childcare payment not be honored by my bank for any reason, I realize that I am still responsible for that payment. The YMCA will continue to attempt to collect the childcare payment after they receive notice from the bank. Please remember due to bank fees charged to the YMCA, there is a processing fee which will be added to your next week's draft for any returns.

		,

File Card

Child's Name		hild's Birthday
Class Enrolled		
Mother	Employer	Work Phone #
		Cell Phone #
Father	Employer	Work Phone #
		Cell Phone #
Emergency Numbers (must	have at least one and he/she	MUST be within 1 hour drive of center)
Name		Phone
Name		Phone
	Pick-Up P	ermission Card
The following persons may p	oick up my child	
NAN	∕IE.	RELATIONSHIP TO CHILD
1		
I understand that my child wi		lse unless written instructions (including date, signature, and
Parent's/Guardian's Signatur	re.	Date

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Ohio Department of Job and Family Services

CHILD ENROLLMENT AND HEALTH INFORMATION FOR CHILD CARE

This form shall be completed prior to the child's first day of attendance and updated annually and as needed.

Child's Name		Da	te of Birth	of Birth		First Day at Program/Home			
Home Address						City			
State	Zip Code	Ho	me Telephor	ne Numbe	r				
Parent/Guardian Name#1				Relationship to Child					
Home Address Same as Child's			Home Te	lephone N	Number [Same as	Child's		
City				State		Zip			
Email Address (if applicable)			Cell Phor	e (if appli	icable)				
Parent's Work/School Name			Parent's \	Work/Scho	ool Teleph	hone Numb	er		
Parent's Work/School Address					City				
Please indicate if this name should be for other parents/guardians.			an, of a child a	ttending t	he progra	am/home re	quests c	on t act inf	ormation
If you answered yes, please indicate w				list 🗌 V	Vork #	☐ Cell#	☐ Hoi	ne# [☐ Email
Where can you be reached while your	child is in this	s program/hon	ne?						
Parent/Guardian Name #2				Relatio	nship to (Child			
Home Address Same as Child's			Home Telep	hone Nun	nber 🗆 🤄	Same as Ch	ild's		
City 1				Sta	ite		Z	Zip	
Email Address (if applicable)	11	ĺ	Cell Phone						
Parent's Work/School Name			Parent's Wo	rk/School	Telephor	ne Number			
Parent's Work/School Address					City				
Please indicate if this name should be	released if a	parent/guardia	an, of a child a	nttending t	the progra	am/home, re	quests	ontactin	form ation
for other parents/guardians.			nclude on the	list □ V	Vork #	☐ Cell#	☐ Hoi	me# [☐ Email
Where can you be reached while your									
in the event of an emergency or illness one person listed must be able to take 18 years of age.	if you cann	ot be reached	l. Any person	listed sho	ould be at	ole to assist	in conta	cting you.	. At least
Name			Name						
City		State	City					State	
Telephone Number	Relationship	to Child	Teleph	one Num	ber		Relation	nship to	Child
Other numbers where emergency con			Other	numbers v	where em	ergency cor	ntact can	be reach	ned (if
applicable)			applica				,		
Name of Physician or Clinic/Hospital									
Street Address									
City		State	Teleph	one Num	ber				

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Child's Name							
Allergies, Special Health or Medical Conditions, and Medical Foods							
Fill in this section accurately and completely. Please note that if your child has a current health or medical condition requiring child care staff to perform child specific care, such as: to monitor the condition, provide treatment, care, or to give medication, the JFS 01236 "Child Medical/Physical Care Plan for Child Care" must be completed and be kept on file at the program/home.							
Does your child have any food, medication or environmental allergies? (check all that apply)							
│							
Does your child's allergy/allergies require child care staff to monitor your child for symptoms to take action if a reaction occurs, or give emergency medication to your child? (check one) No Yes - a JFS 01236 "Child Medical/Physical Care Plan for Child Care" must be completed.							
Does your child have a developmental delay or special health or medical condition? (check one) No Yes - please explain							
Does the special health or medical condition require child care staff to perform a procedure, or perform child specific care such as: to							
monitor your child for symptoms or administer medication during child care hours? (check one) No Yes - a JFS 01236 "Child Medical/Physical Care Plan for Child Care" must be completed.							
Is your child currently using any medication or medical food? (check one)							
□ No □ Yes - please explain							
If yes, does this medication or medical food need to be administered at the child care program/home? No							
☐ Yes - a JFS 01217 "Request for Administration of Medication" must be completed and kept on file for each medication and a JFS 01236 "Child Medical/Physical Care Plan for Child Care" must be completed for the medical food. Does your child have any dietary restrictions, including those for medical, religious or cultural reasons? (check one)							
□ No □ Yes - please explain							
Does this dietary restriction require a modified diet that eliminates all types of fluid milk or an entire food group? □ No							
Yes - written instructions from the child's health care provider must be on file. N/A - program does not provide meals or snacks to the child.							

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Child's Name
List and history of beautiful state and the state of the
List any history of hospitalization, outpatient surgery, or previous health concerns that would be needed to assist the staff or medical
personnel in an emergency situation.
☐ Not applicable
Little Committee of the
List any additional information about your child that would be useful for staff to know, such as fears or ways that your child prefers to
be comforted.
☐ Not applicable
Notapplicable
List any additional information about your child that would be useful for staff to know, such as eating or sleeping habits.
List any additional information about your child that would be useful for staff to know, such as eating or sleeping habits.
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List any additional information about your child that would be useful for staff to know, such as eating or sleeping habits.
List any additional information about your child that would be useful for staff to know, such as eating or sleeping habits.
□ Not applicable
□ Not applicable

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Child's Name							
	Diapering Statement						
Is your child toilet trained? Yes (If yes, skip to Emergency Transportation Authorization section) No (If no, fill out the following:)							
The program's policy is to check di program's policy or another:	iapers everyhou	rs. Please	indicate if you want your child's dia	aper checked acco	ording to the		
☐ I agree with the program's sch	edule 🔲 I do not a	gree, pleas	se check my child's diaper every _	hours.			
		Transport	ation Authorization				
Give <u>Permission</u> to Program or Home Name	Iransport	-	Do Not Give Permiss Program or Home Name	sion to Transport			
		OB					
has permission to secure emerge my child in the event of an illness of	-	OR	does not have permission to se transportation for my child in the				
emergency treatment. The emerg	ency transportation	Do not	which requires emergency treatn	nent. I wish for th	e following		
service will determine the facility to transported.	o which my child will be	sign both	sign				
Parent's Signature	Date		Parent's Signature Date				
	Acknowledgement of Policies and Procedures I have reviewed and received a copy of the program's or home's policies and procedures/handbook. Yes No (check one) This form, after being completed and signed by the parent/guardian, must be reviewed for completeness and signed by the						
Parent/Guardian Signature(s)				Date			
Parenvouardian Signature(s)				Date			
Administrator/Designee Signature				Date			
	1 (1	. It has been		- This is to indica	-t11		
information has stayed the same of	ed, at least annually, afte or changes have been no	ted. If sig	en reviewed by the parent/guardia nificant changes are needed, pleas	se complete a nev	form.		
Parent/Guardian Initials	Date of Review		Administrator/Designee Initials	Date of Review			
Parent/Guardian Initials	Date of Review		Administrator/Designee Initials	Date of Review			
Parent/Guardian Initials	Date of Review		Administrator/Designee Initials	Date of Review			

Note:

This is a prescribed form which must be used by child care providers to meet the requirements to rules 5101:2-12-15, 5101:2-13-15, and 5101:2-14-04. This formmust be on file at the program or home on or before the child's first day of attendance and thereafter while the child is enrolled.

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JFS 01514 (Rev. 10/2014)

Ohio Department of Job and Family Services DEVELOPMENTAL AND EDUCATIONAL GOALS FOR STEP UP TO QUALITY (SUTQ)

					1/-	
Parent/Guardian's Signature	Lead Teacher's Name	Action Steps	Developmental/Educational Goal	Action Steps	annually. Developmental/Educational Goal	Name of Child Pate of Birth For Three to Five-Star Rated programs, the program must work with families to develop goals for children. These goals must be updated at least
	Sig	Person(s) Responsible		Person(s) Responsible		rams, the program must work v
	Signature	Resources Needed		Resources Needed		with families to develop goals fo
		Timeline		Timeline		Date of Birth
Date	Date	Comments on Progress		Comments on Progress		must be updated at least

		*)

Routine Trip Information	
Routine Trip Destination(s)	
Lobby	
Date of Permission (valid for one year)	
8/16/2022	
Mode of Transportation (walking, school bus, public transportation, parent vehicles, prov	ider vehicle and driver)
Walking	
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No	
Are water activities planned in water that is 18 inches or more in depth?	☑ No
Child's Information	
Child's Name	
My child is	
☐ not over 4 years and/or 40 lbs ☐ over 4 years and 40 lbs ☐ 8 year	rs and/or over 4' 9"
Signature	
I grant permission for my child to participate in the routine trips described above).
Parent's Signature	Date
Parent's Signature	Date

Routine Trip Information	
Routine Trip Destination(s) Mini-MPR	
Date of Permission (valid for one year)	
8/16/2022	
Mode of Transportation (walking, school bus, public transportation, parent vehicles, provid	ler vehicle and driver)
Walking	
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No	
Are water activities planned in water that is 18 inches or more in depth? Yes (if yes, a swimming permission slip is required)	✓ No
Child's Information	
Child's Name	
My child is	
not over 4 years and/or 40 lbs over 4 years and 40 lbs 8 years	and/or over 4' 9"
Signature	
I grant permission for my child to participate in the routine trips described above.	
Parent's Signature	Date

Routine Trip Information	
Routine Trip Destination(s)	
MPR	
Date of Permission (valid for one year)	
8/16/2022	
Mode of Transportation (walking, school bus, public transportation, parent vehicles, prov	rider vehicle and driver)
Walking	
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No	
Are water activities planned in water that is 18 inches or more in depth?	☑ No
Child's Information	
Child's Name	
My child is	
☐ not over 4 years and/or 40 lbs ☐ over 4 years and 40 lbs ☐ 8 years	rs and/or over 4' 9"
Signature	
I grant permission for my child to participate in the routine trips described above) .
Parent's Signature	Date

Routine Trip Information	
Routine Trip Destination(s)	
Pool	
Date of Permission (valid for one year)	
8/16/2022	
Mode of Transportation (walking, school bus, public transportation, parent vehicles, prov	rider vehicle and driver)
Walking	
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No	
Are water activities planned in water that is 18 inches or more in depth?	☑ No
Child's Information	
Child's Name	
My child is	
☐ not over 4 years and/or 40 lbs ☐ over 4 years and 40 lbs ☐ 8 yea	rs and/or over 4' 9"
Signature	
I grant permission for my child to participate in the routine trips described above	÷.
Parent's Signature	Date
	ı

Ohio Department of Job and Family Services PERMISSION TO PARTICIPATE IN WATER AND SWIMMING ACTIVITIES FOR CHILD CARE

Written parental permission is required for the water activities your continuous (check all that apply for this activity)	child will be engaging in when:
 ✓ Water is directly accessible to child (no water activities planned) ✓ Child swimming or playing in water 18 inches or more in depth ☐ Infants and toddlers using wading pools 	
The program is providing additional adults or child care staff member requirements for the water/swimming activity. (The program is to meet the minimum ratio requirements outlined in rule).	ers that exceed the licensing ratio
☑ Yes ☐ No	
Swim Site	
Orrville YMCA	
Date(s)	
8/16/2022	
Departure/Arrival Times from Program	
After school routine trip 3p-6p	
Mode of Transportation (parents driving, provider vehicle, public transportation)	ion, school bus, etc.)
Walking	
I give permission for my child to participate in the swimming/wa	ater activity listed above.
Child's Name	Child's Date of Birth
My child is a ☐ Swimmer ☐ Non swimmer	
Parent's Signature	Date

Routine Trip Information	
Routine Trip Destination(s)	
Studio A	
Date of Permission (valid for one year)	
8/16/2022	
Mode of Transportation (walking, school bus, public transportation, parent vehicles, prov	rider vehicle and driver)
Walking	
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No	
Are water activities planned in water that is 18 inches or more in depth?	✓ No
Child's Information	
Child's Name	
My child is	
□ not over 4 years and/or 40 lbs □ over 4 years and 40 lbs □ 8 years	rs and/or over 4' 9"
Signature	
I grant permission for my child to participate in the routine trips described above) .
Parent's Signature	Date

Routine Trip Information				
Routine Trip Destination(s)				
Studio B				
Date of Permission (valid for one year)				
8/16/2022				
Mode of Transportation (walking, school bus, public transportation, parent vehicles, provider vehicle and driver)				
Walking				
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No				
Are water activities planned in water that is 18 inches or more in depth? Yes No (if yes, a swimming permission slip is required)				
Child's Information				
Child's Name				
My child is				
□ not over 4 years and/or 40 lbs □ over 4 years and 40 lbs □ 8 years and/or over 4' 9"				
Signature				
I grant permission for my child to participate in the routine trips described above.				
Parent's Signature Date				

Routine Trip Information			
Routine Trip Destination(s)			
Gymnasium			
Date of Permission (valid for one year)			
8/23/2022			
Mode of Transportation (walking, school bus, public transportation, parent vehicles, provider vehicle	and driver)		
Walking			
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No			
Are water activities planned in water that is 18 inches or more in depth? Yes Yes No (if yes, a swimming permission slip is required)			
Child's Information			
Child's Name			
My child is			
☐ not over 4 years and/or 40 lbs ☐ over 4 years and 40 lbs ☐ 8 years and/or over	er 4' 9"		
Signature			
I grant permission for my child to participate in the routine trips described above.			
Parent's Signature Date			

Routine Trip Information				
Routine Trip Destination(s)				
Library				
Date of Permission (valid for one year)				
8/23/2022				
Mode of Transportation (walking, school bus, public transportation, parent vehicles, prov	rider vehicle and driver)			
Walking				
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No				
Are water activities planned in water that is 18 inches or more in depth?	✓ No			
Child's Information				
Child's Name				
My child is				
☐ not over 4 years and/or 40 lbs ☐ over 4 years and 40 lbs ☐ 8 yea	rs and/or over 4' 9"			
Signature				
I grant permission for my child to participate in the routine trips described above.				
Parent's Signature	Date			

Routine Trip Information				
Routine Trip Destination(s) Smithville Village Park				
Date of Permission (valid for one year)				
8/23/2022				
Mode of Transportation (walking, school bus, public transportation, parent vehicles, provider vel	hicle and driver)			
Walking				
During this trip children will have access to water that is 18 inches or more in depth. ☐ Yes ☑ No				
Are water activities planned in water that is 18 inches or more in depth?	0			
Child's Information				
Child's Name				
My child is				
not over 4 years and/or 40 lbs over 4 years and 40 lbs 8 years and/o	or over 4' 9"			
Signature				
I grant permission for my child to participate in the routine trips described above.				
Parent's Signature Date				